

# ARVADA COVENANT CHURCH

## LEADERSHIP TEAM MEETING MINUTES

<b>DATE</b>	August 12, 2025	<b>MEETING TYPE</b>	Leadership Team	<b>SECRETARY</b>	Sara Brown
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LEADERSHIP TEAM MEMBERS			
Susan Palmer, Chair, <i>Absent</i>	Brian Rodriguez, Vice Chair	Steve Smee, Treasurer	Sara Brown, Secretary
Ed Stehouwer	Evelyn Simmons	Pastor Jodi Moore	Pastor Brian Rhen

AGENDA ITEM	NOTES	OWNER
<b>CALL TO ORDER &amp; ROUTINE BUSINESS</b>		
<b>Call to order and opening prayer</b>	<p>Susan called the meeting to order at 6:00 PM. A quorum was established.</p> <p>A time was devoted to corporate prayer.</p>	Brian Rodriguez
<b>Secretary Report</b>	<p>The June, 2025 Leadership Team meeting minutes and the June, 2025 Congregational Meeting Minutes were reviewed.</p> <p><b>ACTION: The June, 2025 Leadership Team meeting minutes and the June, 2025 Congregational Meeting Minutes were accepted.</b></p>	Sara Brown
<b>Treasurer's Report</b>	<p>Steve presented a <i>draft</i> of the fiscal year-end financials. Steve reported that undesignated giving is substantially up year-over-year, and total expenses are down year-over-year. The total cash balance is healthy, and the church ended the fiscal year approximately \$12,000 ahead of budget. This is due to both revenue and expenses, and is positive given the original projected \$78,000 deficit.</p> <p>Steve reported the income increase is also due to rental income and CD interest.</p> <p>Steve reminded the Leadership team that these numbers are not final, but this is a draft report.</p> <p><b>ACTION: The Fiscal Year-End Draft Report was accepted.</b></p>	Steve Smee
<b>Co-Lead Pastors' Report</b>	<p>Jodi's Report</p> <ul style="list-style-type: none"> <li>The plumbing issue has been repaired, with costs totaling approximately \$35,000. The sprinklers will now be turned back on.</li> </ul>	Jodi Moore and Brian Rhen

AGENDA ITEM	NOTES	OWNER
	<ul style="list-style-type: none"> <li>Nicki Nickerson has been hired as the Children’s Pastor. Nicki comes to ACC from Centennial Covenant Church and will begin in September.</li> </ul> <p>Brian’s Report</p> <ul style="list-style-type: none"> <li>Brian opened a discussion about “Meet a Leadership Team Member” which happens the second Sunday of each month in the Lobby. The group determined this will continue, as it is valuable to foster open communication with the congregation.</li> <li>Sermon series for both the fall and Advent are planned, with a series on Ecclesiastes starting September 7, 2025. This series will include a discussion guide for small groups and guest speakers.</li> <li>Community hour resumes September 14, 2025 and will include a message discussion, small groups, LMDJ’s Welcoming the Stranger class, and a Rooted devotional study to teach core theological aspects of Christianity.</li> <li>The last Table Discussion will take place on August 24 and topics were discussed. The Leadership Team discerned immigration as a final topic.</li> <li>The Pastors are working on a document which includes five strategic goals, and will bring this to Leadership Team at the September, 2025 meeting.</li> </ul>	
<b>Property Task Force (PTF) Update</b>	<p>An email from Ken Boggs, Chair of the Property Task Force (PTF) Team was reviewed. Brian invited questions from the team. This update will be shared with the congregation in an upcoming Friday email.</p>	<p>Brian Rodriguez</p>
<b>National Covenant Property Access</b>	<p>Jodi discussed a need to grant additional access to ACC’s National Covenant Property accounts for accounting and oversight purposes.</p> <p><b>ACTION: A motion was approved to add Jenny Hoskins, Leah Fend, and Jodi Moore as authorized contacts to access the church account with National Covenant Properties on behalf of Arvada Covenant Church, appointed by the church board.</b></p>	<p>Jodi Moore</p>
<b>Adjournment</b>	<p>The meeting was adjourned at 8:15 pm with prayer.</p>	<p>All</p>